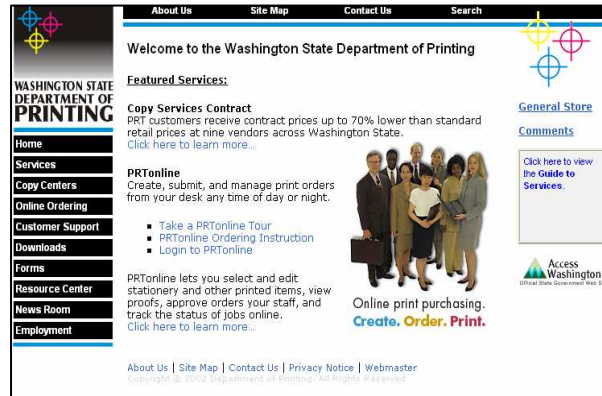


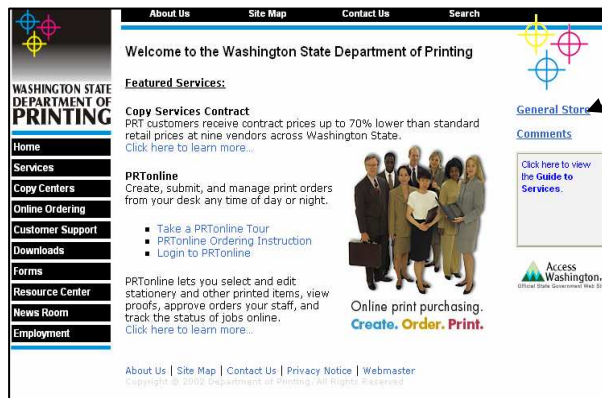
WA State Department of Health: Tobacco Prevention and Control Program Materials Clearinghouse Ordering Instructions

The Washington Department of Printing Clearinghouse can be used as a resource to obtain tobacco cessation related, Quit Line related and First Steps related publications and materials. The Clearinghouse provides an online catalog of thousands of finished items offered by Washington State agencies, including publications, videos, CDs and educational materials. For additional information or questions, call (360) 586-6360. Below are specific instructions, accompanied by website screenshots, to help you access this resource.

Step 1: Go to the following website: <http://www.prt.wa.gov/>



Step 2: Click on the link that says "General Store" off to the right side of the page.



Click Here

Step 3: Once the new page has loaded you should see the image below. Click the "I'm New" button to create a new user name and profile.



Click Here

- **Step 4:** Once the new page has loaded you should see the image below. Click the **“I’m New”** button to create a new user name and profile. (Please make sure that you remember this because you will need it every time you order).

Create a user ID and Password. Then click register.

Washington State Department of Printing
General Store

Shopper Registration

Please take a moment fill out this brief registration form before you begin shopping. Type your Email address or your choice of Username in the first box. Then enter the password you would like to use. Simply type the same password again in the "Password again" box to confirm your choice, and click the Register button. Now you're ready to shop.

Registration information will be used internally to help us provide you with the best service possible. For more information, please see our [privacy statement](#).

Registration Info:

Email/Username:

Password:

Password again:

[Register]

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Step 5: On the next page, choose the **“Shop by Agency”** as your shopping option.

Click Here

Washington State Department of Printing
General Store

Store Lobby

Choose your shopping option below:

- Shop by Agency
- Shop by Item Type

[Change your user name or password.](#)

Disclaimer: The Department of Printing provides the products, publications and materials listed herein as a service to our clients. The Department of Printing assumes no liability for the content of the listed products, publications or materials.

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Step 6: On the next page, choose the **“Department of Health”** as your Agency.

Click Here

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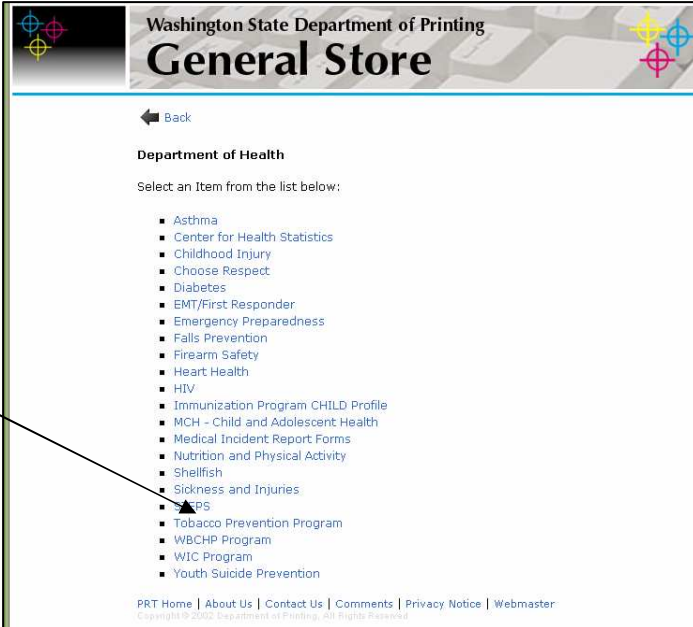
Shop by Agency

Select an Item from the list below:

- Citizens Corps
- Criminal Justice Training Commission
- Community and Technical Colleges
- Department of Corrections
- Department of Early Learning
- Department of Ecology
- Department of Health
- Department of Information Services
- Department of Financial Institutions
- Department of Labor and Industries
- Department of Licensing
- Department of Natural Resources (Geology Division)
- Department of Natural Resources
- Department of Personnel
- Department of Revenue
- Department of Social and Health Services

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Step 7: On the Department of Health page, choose the “**Tobacco Prevention Program**” item.



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Department of Health

Select an Item from the list below:

- Asthma
- Center for Health Statistics
- Childhood Injury
- Choose Respect
- Diabetes
- EMT/First Responder
- Emergency Preparedness
- Falls Prevention
- Firearm Safety
- Heart Health
- HIV
- Immunization Program CHILD Profile
- MCH - Child and Adolescent Health
- Medical Incident Report Forms
- Nutrition and Physical Activity
- Shellfish
- Sickness and Injuries
- **Tobacco Prevention Program**
- WBCHP Program
- WIC Program
- Youth Suicide Prevention

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Click Here

Step 8: Under the Tobacco Prevention Program page, you will see four different categories. Feel free to shop around in any of the categories by clicking on the item (example: to shop in “Cessation” items, click the word “Cessation”). All items are free of charge.



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Tobacco Prevention Program

Select an Item from the list below:

- Youth Access/Prevention
- Secondhand Smoke
- Cessation
- Capacity

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Step 9: To order and item, click on the item. You will see a screen similar to the one below. Please note the limit on the number of that item that you may order per shipment. Click on “Add to Cart” above the item.

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General Store

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Quit Line Brochure (General Audience - English)

[Add to Cart](#)

Your Price: \$0.00
Limit 200

BECOME A QUITTER!

Call the Washington State Quit Line toll free at 1-800-QUIT-NOW (784-6686) to speak with a trained, highly trained, tobacco-free quit coach. Your quit coach will help you create a personalized quit plan. You don't have to do it alone.

Free services you'll receive:

- Personalized quit support
- Advice on choosing your own quit plan
- Daily coaching, phone, text, and mail messages that can help your quit be more successful
- A follow-up call 6-8 weeks after you quit to help you stay quit

Tobacco Quit Line Hours:
Monday through Friday, 9 a.m. to 5 p.m.
If you call after hours, we'll call you back.

Printed material:
Visit www.quitline.com to get tips on printing, how to request call and more on quit line operations. Visit us often. Click to Call for a toll-free quit coach available 24/7.

Washington State Department of Health
1-800-QUIT-NOW
QUITLINE.COM

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Step 10: After clicking “Add to Cart” – you will be taken to your shopping cart. Indicate the number of units of the selected item that you want to order. Click “Update Cart”. If you want to select additional items, select “Continue Shopping”. If you are finished shopping, select “Check Out”. When you check out, items in your cart will be sent to you.

Washington State Department of Printing
General Store

← Continue Shopping

Shopping Cart

You have 1 item in your shopping cart.

[Check Out](#) [Empty Cart](#)

Item	Description	Unit Price	Qty	Total Price	Delete
TOB296	Quit Line Brochure (General Audience - English)	\$0.00	1	\$0.00	X
Subtotal:				\$0.00	

Changed the quantity? Click [Update Cart](#)

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